

Sydney Local Health District

Eleventh Meeting of the Board

Date: Monday 18 June 2012

Time: 8:30 – 10:30am – SLHD Board Meeting
10:30 – 11:30am – Mental Health Presentation

Venue: Boardroom, Level 11, King George V

Chair: The Hon Ron Phillips

1. Present and apologies

Present

The Hon. Ron Phillips, Chair
Dr Teresa Anderson, Chief Executive
Dr Barry Catchlove, Member
Mr Trevor Danos, Member
Mr David McLean, Member
Ms Frances O'Brien, Member
Ms Victoria Weekes, Member

Apologies

Dr John Daniels, Member
Dr Thomas Karplus, Member
Prof. Paul Torzillo AM, Member

In attendance

Ms Hannah Evans, Secretariat

2. Welcome and introductions

The Chair welcomed Members to the eleventh meeting of the Sydney Local Health District (SLHD) Board.

3. Declaration of conflicts of interest

The following conflicts of interest were declared:

1. Dr Barry Catchlove is a Council Member of the Private Health Insurance Administration Council and is a Fellow of Senate, University of Sydney.

4. Confirmation of previous minutes

The minutes of the Board meeting held on 14 May 2012 were moved and seconded.

The Chair declared and signed the minutes as a true and accurate record of the meeting.

5. Matters arising from the previous minutes

5.1 Action sheet

The Board considered the following items complete:

Agenda Item	Action	Outcome
16 April 2012		
7.1 – PACS RIS at Royal Prince Alfred Hospital	Provide the Board with monthly updates of the implementation of the PACS RIS at RPAH.	The minutes of the PACS RIS Steering Committee are to be presented to the Board each month.
14 May 2012		
6.6 – Facility Reports	Clarification required regarding the March bed occupancy rates for Concord Hospital for 2011/12 and 2010/11.	Clarification sought from and provided by Concord Hospital and the Board noted the updated information.
6.6 – Facility Reports	Mental Health is to present at the next meeting of the Board.	Mental Health presented to the Board on 18 June 2012.
7.1 – Sustainability Action Plan 2012 – 2016	The updated Sustainability Action Plan 2012 – 2016 is to be resubmitted to the Board for approval.	The Sustainability Action Plan 2012 – 2016 was presented to and approved by the Board on 18 June 2012.

The Board considered the following items incomplete:

Agenda Item	Action	Outcome
14 May 2012		
7.2 – Naming of the Hybrid Interventional Cardiovascular Suite, RPAH	The family of Professor Geoff White is to be contacted to seek their consideration of naming the Hybrid Interventional Cardiovascular Suite after Professor White.	In progress.

6. Chief Executive's report

The Board noted the Chief Executive's report for June 2012 and RESOLVED:

- that a copy of the minutes of the Strategic Plan Implementation Committee be presented to the Board each month;
- that a copy of the organisational chart be provided to the next meeting of the Board;
- that the Board self assessment process is included in the proposed time line for the SLHD Performance Review.

6.1 National Health and Hospital Reform

The Board received and noted the information on the National Health and Hospital Reform provided in the Chief Executive's report.

6.2 Finance and performance reports

6.2.1 SLHD Board reporting pack – April 2012

The Board received and noted the SLHD Board reporting pack – April 2012 and RESOLVED that for the 'Balanced Scorecard - Patient Flow' the current State figure is to be included in the notes section for a more useful comparison.

The Board also noted that PricewaterhouseCoopers are holding a workshop to assist General Managers with revenue strategies.

6.2.2 Year to date performance management framework key performance indicators

The Board received and noted the Year to date performance management framework key performance indicators and discussion was held regarding same.

6.3 Project updates

6.3.1 North West Precinct

The Board received and noted the information on North West Precinct provided in the Chief Executive's report and also noted that Capital Insight presented on North West Precinct Development Strategy to the Finance, Risk and Performance Committee on 15 June 2012.

6.3.2 Lifehouse

The Board received and noted the information on Lifehouse provided in the Chief Executive's report. Particular discussion was held regarding the issues around the employment principles and staff entitlements.

6.3.3 Macquarie International Private Hospital

The Board received and noted the information on Macquarie International Private Hospital provided in the Chief Executive's report. The District and Macquarie International Private Hospital continue to communicate on a 'without prejudice'

basis.

6.4 Capital Works Report

The Board received the capital works report and NOTED the following error on page 6 of the report under Western Campus Review:

'Plans have been presented to the board and will now be presented to the RPA executive for comment prior to finalisation'.

The paragraph should read:

'Plans have been presented to the Finance, Risk and Performance Committee and will now be presented to the RPA executive for comment prior to finalisation'.

6.5 Clinical Governance Report

The Board received and noted the clinical governance report.

6.6 Facility Reports

The Board received the following facility reports and NOTED the following additional information:

- (i) Balmain Hospital
 - the ramp closed by Balmain hospital was redundant.
- (ii) Canterbury Hospital
 - the Emergency Medical Unit has received COAG enhancement funding.
- (iii) Concord Hospital
 - the Director Medical Services is retiring.
- (iv) Royal Prince Alfred Hospital
 - the significant increase in year to date activity and RESOLVED to raise this with the Ministry of Health at the next District Performance Review;
 - the good work undertaken by the Hospital to increase the number of patients using private health insurance; and
 - the significant increase in car park revenue for the period September 2011 to April 2012.
- (v) Oral Health Services and Sydney Dental Hospital
- (vi) Croydon/Marrickville/Redfern Community Health Centres
- (vii) Mental Health
- (viii) Drug Health
- (ix) Community Health
- (x) Population Health
 - consistency is required when referring to tobacco and/or smoking cessation for the Aboriginal target group.

7. Matters for approval / resolution

7.1 Sustainability Action Plan 2012 – 2016

The Board received and noted the updated Sustainability Plan 2012 – 2016 and ADOPTED the plan for implementation across the District subject to the following:

'Energy Administration Amendment (Water and Energy Savings) Bill 2005'

is amended to:

'Energy Administration Amendment (Water and Energy Savings) Act 2005'.

The Board RESOLVED that a copy of the minutes of the Sustainability Committee will be presented to the Board each month.

7.2 Management of Disclosures of Pecuniary Interests, Non-Pecuniary Interests, Conflicts of Interest and Gifts and Benefits

The Board received and noted the briefing note Management of Disclosures of Pecuniary Interests, Non-Pecuniary Interests, Conflicts of Interest and Gifts and Benefits and ADOPTED the 5 recommendations:

1. to maintain the current Board standing agenda item to prompt Members of the Board regarding the disclosure of interest/s and gifts and benefits;
2. the requirement of Members of the Board to disclose interest/s and gifts and benefits at each meeting of the Board;
3. the use of a bound book for the recording of disclosure/s and gifts and benefits, in addition to recording the disclosure/s and gifts and benefits in the minutes;
4. that the bound book is to be presented at each meeting; and
5. that the Secretariat review all previous minutes to identify previous disclosure/s and gifts and benefits and update the bound book accordingly.

8. Board Committee reports / minutes

8.1 Finance, Risk and Performance Management Committee

The Board noted that the next meeting of the Finance, Risk and Performance Management Committee is scheduled for 15 June 2012.

8.2 Education and Research Committee

The Board noted that the next meeting of the Education and Research Committee is scheduled for 21 June 2012.

8.3 Communications Committee

The Board received and noted the unconfirmed minutes of the Communications Committee held on 14 May 2012.

8.4 Audit and Risk Committee

The Board noted that the next meeting of the Audit and Risk Committee is scheduled for 28 June 2012.

8.5 Health Care – Clinical Quality Council

The Board received and noted the unconfirmed minutes of the Health Care – Clinical Quality Council held on 23 May 2012 and noted the misspelling of Ms Victoria Weekes name as Ms Victoria Weeks.

8.6 Health Care – Clinical Council

The Board noted that the next meeting of the Health Care – Clinical Council is scheduled for 27 June 2012.

8.7 Medical Staff Council Executive Meeting

The Board received and noted the unconfirmed minutes of the Medical Staff Council Executive Meeting held on 1 June 2012.

9. Other Committee reports / minutes

9.1 SLHD Medical and Dental Appointments Advisory Committee

The Board received and noted the unconfirmed minutes of the Medical and Dental Appointments Advisory Committee held on 9 May 2012.

9.2 Activity Based Funding Executive Steering Committee

The Board received and noted the unconfirmed minutes of the Activity Based Funding Steering Committee held on 10 May 2012.

9.3 SLHD Surgical Demand Committee

The Board received and noted the unconfirmed minutes of the SLHD Surgical Demand Committee held on 16 May 2012.

10. Matters for noting

10.1 NSW Health Pathology Business Model

The Board received and noted correspondence from Tracey McCosker, Director, NSW

Health Pathology Initiative dated 30 May 2012 regarding the NSW Health Pathology Business Model.

10.2 NSW Health Pathology Initiative Newsletter – Issue 4

The Board received and noted the NSW Health Pathology Initiative Newsletter – Issue 4

10.3 Correspondence from The Hon Mark Butler MP – Provision of Aboriginal drug and alcohol treatment services in Redfern

The Board received and noted correspondence from The Hon Mark Butler MP dated 24 May 2012 regarding the provision of Aboriginal drug and alcohol treatment services in Redfern.

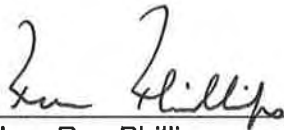
11. General business

The Board noted that there was no general business.

12. Next meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 9 July 2012 from 8:30am – 10:30am at Level 11, KGV, RPAH.

The meeting closed at 10:30am.



The Hon. Ron Phillips
Chair

13.08.2012

Date