

Sydney Local Health District

Thirtieth Meeting of the Board

Date: Monday 24 March 2014

Time: 9.00am -12.00pm

Venue: Balmain Hospital Boardroom

Chair: The Hon. Ron Phillips

1. Present and apologies

The Hon. Ron Phillips, Chair
Dr Teresa Anderson, Chief Executive
Dr Barry Catchlove, Deputy Chair
Ms Victoria Weekes, Member
Mr Trevor Danos, AM, Member
A/Prof. Christine Giles, Member
Dr Thomas Karplus, Member
Mr Danny Lester, Member
Mr David McLean, Member
Ms Frances O'Brien, Member

Apologies

Dr John Daniels, Member
Professor Paul Torzillo AM, Member

In attendance

Ms Deborah Willcox, Director Operations, SLHD / General Manager, RPAH (9.00am – 11.45am)
Dr Genevieve Wallace, Acting General Manager, Balmain Hospital (9.00am – 9.40am)
Associate Professor Martin Gallagher, Director Renal Division, George Institute / Head Renal
Medicine, Concord Clinical School (9.40am – 10.30am)
Ms Nerida Bransby, Acting Secretariat
Ms Francesca Grace, GHMT
Ms Madeleine Kitchener, GHMT

2. Welcome and introductions

The Chair welcomed Members to the thirtieth meeting of the Sydney Local Health District (SLHD) Board.

Presentations / Discussions:

1. Balmain Hospital

Dr Genevieve Wallace, Acting General Manager, Balmain Hospital updated and presented to the Board on:

- Overview – Our Services
- Current Performance
- 2013 in Review
- 2014 Challenges
- 2014 Initiatives

The Chair thanked Genevieve for the presentation.

2. Emergency Department Activity in the SLHD

Associate Professor Martin Gallagher, Director Renal Division, George Institute / Head Renal Medicine, Concord Clinical School presented to the Board on:

- Overview
- Project Background
- Project Methodology
- ED Presentations over time including number and nature
- Hospital admission following ED presentation – Changes over time and predictors of admission
- Key messages
- Future Steps

The Chair thanked Martin for the presentation. The Board discussed and agreed that further work could be done and a meeting is to be set with the Chief Executive, Professor Paul Torzillo and Associate Professor Martin Gallagher.

3. Declaration of conflicts of interest

There were no conflicts of interests to declare at the meeting.

4. Confirmation of previous minutes

The minutes of the Board meeting held on 17 February 2014 were moved and seconded.

The Chair then declared and signed the minutes as a true and accurate record of the meeting.

5. Matters arising from the previous minutes

5.1 Action sheet

The Board received and discussed the outstanding agenda items listed on the action sheet.

6. Standing Items

6.1 Acronyms List

The Board received and noted the Acronyms List.

6.2 Financial Classification Codes.

The Board received and noted the Financial Classification Codes List.

6.3 Board Calendar

The Board received and noted the Board Calendar.

7. Chief Executive's report

The Board received and noted the Chief Executive's Report. In particular the Board noted:

- Private patients insurance increased to 18.4% in January 2014.
- The TV tender is to go out soon
- Gus Nossal and Michael Spence will be keynote speakers at the SLHD Innovations Symposium
- The District now has 78 Pathways covered by the Health Pathways program
- SLHD low breast screening rates are to be checked by the Cancer Institute
- Combined net result for the SLHD was \$3.287M unfavourable at YTD January 2014.
- SLHD frontline staff have been undergoing training in STARS.
- Performance for the District still remains at zero.
- The NEAT target in NSW has been raised to 81%.
- The notes from the Board/SLHD strategic planning day will be placed on the web.
- The MoH is supportive of the Oral Health Services separation.
- Workforce sick leave within SLHD for January 2014 is above the NSW average. Managers have been requested to monitor this.
- A Paper is being drafted on Organ Donation and a Clinical Academic will be appointed for the District. A meeting is being held this week.
- Five Yaralla Advisory Committee meetings have been held and included a walk-around and a Historical presentation. The District is still preparing its response to the parliamentary inquiry recommendations.
- The Sydney Research Communication Plan is now in draft.
- A Governance Paper is being written to outline relationships between the Charles Perkins Centre and the District.

7.1 National Health and Hospital Reform

The Board received and noted the information on the National Health and Hospital Reform provided in the Chief Executive's report.

7.2 Finance and performance reports

7.2.1 SLHD Board reporting pack – January 2014.

The Board received and noted the SLHD Board reporting pack for January 2014. The SLHD is looking at the format to include data from the previous financial year.

7.2.2 Selected Performance Indicators

The Board received and noted this report for January 2014.

7.2.3 SLHD Financial and Activity

The Board received and noted the Financial and Activity report for the month ending 31 January 2014.

7.3 Project updates

7.3.1 North West Precinct

The Board received and noted the information on North West Precinct provided in the Chief Executive's report. The Topping Out Ceremony was held on 17 February 2014. All works documentation has been signed off and completion is projected for late this year.

7.3.2 Lifehouse

The Board received and noted the information on Lifehouse provided in the Chief Executive's report.

7.3.3 Macquarie International Private Hospital

The Board received and discussed the information on Macquarie International Private Hospital in the Chief Executive's report.

7.4 Capital Works Report

The Board received and noted the capital works report.

7.5 Clinical Governance Report

The Board received and noted the clinical governance report.

7.6 Facility Reports

(i) Balmain Hospital

The Board received and noted the Balmain Hospital facility report.

(ii) Canterbury Hospital

The Board received and noted the Canterbury Hospital facility report.

(iii) Concord Hospital

The Board received and noted the Concord Hospital facility report.

(iv) Royal Prince Alfred Hospital

The Board received and noted the Royal Prince Alfred facility report.

(v) Oral Health Services and Sydney Dental Hospital

The Board received and noted the Oral Health Services and Sydney Dental Hospital facility report.

(vi) Croydon/Marrickville/Redfern Community Health Centres

The Board received and noted the Croydon/Marrickville/Redfern Community Health Centres' facility report.

(vii) Drug Health

The Board received and noted the Drug Health report.

(viii) Community Health

The Board received and noted the Community Health report.

(ix) Population Health

The Board received and noted the Population Health report.

(x) Mental Health

The Board received and noted the Mental Health Services report.

8. Matters for approval / resolution

Nil to Report

9. Board Committee reports / minutes

9.1 Finance, Risk and Performance Management Committee

The Board noted the meeting was held at 8.00am today.

9.2 Education and Research Committee

The Board received and noted the minutes of the meeting held on 24 February 2014. An invitation to be extended to Ms Victoria Weekes, Chair of the SLHD Education and Research Committee to attend the Sydney Research Committee.

9.3 Communications Committee

The Board noted the next meeting will be held on 24 March 2014.

9.4 Audit and Risk Committee

The Board noted the next meeting will be held on 26 March 2014.

9.5 Health Care – Clinical Quality Council

The Board noted the next meeting will be held on 26 March 2014.

9.6 Health Care – Clinical Council

The Board received and noted the minutes of the meeting held on 26 February 2014. Discussions occurred on the presentation to the Clinical Council on the District Sydney Nursing and the work that has been undertaken to rejuvenate this service. A tool has been developed for the Sydney District Nursing to enter patient information direct into the electronic medical record to enable specialists to liaise with GPs in a timely manner.

9.7 Medical Staff Council Executive Meeting

The Board noted the next meeting is to be held on 2 May 2014.

10. Other Committee reports / minutes

10.1 Sustainability Committee

No meeting held.

10.2 Medical and Dental Appointments Advisory Committee

The Board received and noted the minutes of the meetings held on 12 February 2014.

10.3 Funding Reform and Performance Committee

The Board received and noted the minutes of the meeting held on 23 January 2014.

10.4 Surgical Demand Committee

The Board received and noted the minutes of the meeting held on 19 February 2014.

10.5 Revenue Enhancement Development Committee

The Board received and noted the minutes of the meeting held on 26 February 2014.

10.6 NSW Health / SLHD Performance Review Meeting

The Board noted the minutes of the meeting held on 5 March 2014 were not available.

10.7 SLHD Innovations Group

The Board noted there was no meeting in February 2014.

10.8 Collaboration for Excellence Executive Steering Committee

The Board received and noted the minutes of the meeting held on 7 February 2014.

11. Matters for noting

11.1 MoH Surgical Dashboard – January 2014

The Board received and noted this report.

11.2 2014 Seasonal Influenza Campaign for SLHD

The Board received and noted the brief and posters in relation to the 2014 seasonal influenza campaign for the SLHD.

11.3 Closure of the Carter Evans Day Centre on 30 June 2014

The Board received and noted the brief concerning the closure of the Carter Evans Day Centre on 30 June 2014. The MoH is aware.

11.4 Correspondence MoH – December 2013 Six Monthly Performance Review

The Board received this correspondence and noted the SLHD performance is at zero. Ongoing focus include: NEAT and Transfer of Care.

11.5 Agency for Clinical Innovation - Redesign News – March 2014

The Board received this correspondence and noted the article relating to the SLHD implementation of the new reporting tool SLHD Targeted Activity and Reporting Tool (STARS)


12. Other Business

Nil to report

13. Next Meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 28 April 2014 at 9.00am in the SLHD Boardroom.

The meeting closed at 11.45am.



The Hon Ron Phillips
Chair

28/4/2014
Date