

## Sydney Local Health District

### Tenth Meeting of the Board

Date: Monday 14 May 2012

Time: 8:30 – 9:00am – Sustainability Action Plan Presentation  
9:00 – 10:30am – SLHD Board Meeting  
10:30 – 10:50am – Palliative Care Presentation

Venue: Boardroom, Concord Hospital

Chair: Dr Barry Catchlove for The Hon Ron Phillips

#### 1. Present and apologies

##### Present

Dr Barry Catchlove, Acting Chair  
Dr Teresa Anderson, Chief Executive  
Dr John Daniels, Member  
Dr Thomas Karplus, Member  
Mr David McLean, Member  
Ms Frances O'Brien, Member  
Prof. Paul Torzillo AM, Member  
Ms Victoria Weekes, Member

##### Apologies

The Hon. Ron Phillips, Chair  
Mr Trevor Danos, Member

##### In attendance

Ms Hannah Evans, Secretariat  
Mr Simon Ferguson, Graduate Health Management Trainee  
Dr Stephen Conaty, Director Public Health Unit (8:30 – 9:00am)  
Ms Pam Garrett, Director Planning (8:30 – 9:00am)  
Ms Debbie Flood, Director Capital Asset and Contract Services (10:30 – 10:50am)  
Mr Matthew Swanborough, General Manager, Concord Hospital (10:30 – 10:50am)

#### 2. Welcome and introductions

The Acting Chair welcomed Members to the tenth meeting of the Sydney Local Health District (SLHD) Board and introduced Dr Stephen Conaty, Ms Pam Garrett and Mr Simon Ferguson.

#### 3. Declaration of conflicts of interest

The following conflicts of interest were declared:

1. Dr Barry Catchlove is a Council Member of the Private Health Insurance Administration Council and is a Fellow of Senate, University of Sydney; and
2. Professor Paul Torzillo is a Member of the National Health Performance Authority.

#### 4. Confirmation of previous minutes

The minutes of the Board meeting held on 16 April 2012 were moved and seconded.

The Acting Chair declared and signed the minutes as a true and accurate record of the meeting.

#### 5. Matters arising from the previous minutes

##### 5.1 Action sheet

The Board considered all items completed with the exception of the following:

16 April 2012

Item 7.1 – PACS RIS at Royal Prince Alfred Hospital

Proved the Board with monthly updates of the implementation of the PACS RIS at RPAH.

#### 6. Chief Executive's report

The Board noted the Chief Executive's report for May 2012.

##### 6.1 National Health and Hospital Reform

The Board received and noted the information on the National Health and Hospital Reform provided in the Chief Executive's report.

##### 6.2 Finance and performance reports

###### 6.2.1 SLHD Board reporting pack – March 2012

The Board received and noted the SLHD Board reporting pack – March 2012 and discussion was held regarding same.

The Board noted that further work is to be undertaken in relation to aligning the Board reporting pack and the facility reports.

###### 6.2.2 Year to date performance management framework key performance indicators

The Board received and noted the Year to date performance management framework key performance indicators and discussion was held regarding same.

## 6.3 Project updates

### 6.3.1 North West Precinct

The Board noted that a workshop was held on 2 May 2012 with the District Executive and Royal Prince Alfred Hospital Executive to discuss options in relation to maximising site potential. The preferred options will be presented to the Finance, Risk and Performance Committee once identified.

### 6.3.2 Lifehouse

The Board received and noted the information on Lifehouse provided in the Chief Executive's report, in particular that the Models of Care are complete and the service agreement is almost complete. The District also met with relevant staff and the Health Services Union regarding employment matters.

### 6.3.3 Macquarie International Private Hospital

The Board received and noted the information on Macquarie International Private Hospital provided in the Chief Executive's report and discussion was held regarding same.

## 6.4 Capital Works Report

The Board received and noted the capital works report.

## 6.5 Clinical Governance Report

The Board received and noted the clinical governance report.

## 6.6 Facility Reports

The Board received and noted the following facility reports:

- (i) Balmain Hospital
- (ii) Canterbury Hospital
- (iii) Concord Hospital
- (iv) Royal Prince Alfred Hospital
- (v) Oral Health Services and Sydney Dental Hospital
- (vi) Croydon/Marrickville/Redfern Community Health Centres
- (vii) Mental Health
- (viii) Drug Health
- (ix) Community Health

The Board queried the March bed occupancy rates for Concord Hospital for 2011/12 and 2010/11 and RESOLVED that clarification would be sought for the next meeting of the Board.

The Board noted the good work undertaken by Oral Health Services and Sydney Dental Hospital.

The Board RESOLVED that Mental Health is to present at the next meeting of the Board.

## 7. Matters for approval / resolution

### 7.1 Sustainability Action Plan 2012 – 2016

The Board noted the presentation given by Dr Stephen Conaty and Ms Pam Garrett on the SLHD Sustainability Action Plan 2012 – 2016. In principle support for the plan was given due to some of the content being outdated. The Board RESOLVED that the updated plan would be resubmitted to the Board for approval.

### 7.2 Naming of the Hybrid Interventional Cardiovascular Suite, RPAH

The Board received and noted the briefing note regarding the naming of the Hybrid Interventional Cardiovascular Suite, RPAH and overwhelmingly supported the naming of the Suite after the late Professor Geoff White.

The Board RESOLVED that the Chief Executive would contact the family of Professor Geoff White to seek their consideration.

### 7.3 Sexual Health Strategy

The Board received and noted the draft SLHD Sexual Health Strategy and ENDORSED the strategy subject to the following:

- the formatting of the document requires improvement;
- the 'Priority Strategic Actions for SLHD' should be moved from the middle of the document to the start; and
- a concise version of the strategy is to be made available.

## 8. Board Committee reports / minutes

### 8.1 Finance, Risk and Performance Management Committee

- 7 May 2012 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the Finance, Risk and Performance Management Committee held on 7 May 2012.

### 8.2 Education and Research Committee

- next meeting scheduled for 1 June 2012

The Board noted that the next meeting of the Education and Research Committee is scheduled for 1 June 2012.

- 8.3 **Communications Committee**  
– 23 April 2012 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the Communications Committee held on 23 April 2012. The Communications Committee is monitoring the usage of the SLHD website and for the period 8 April – 7 May the website received 4,578 hits.

- 8.4 **Audit and Risk Committee**  
– next meeting scheduled for 28 June 2012

The Board noted that the next meeting of the Audit and Risk Committee is scheduled for 28 June 2012.

- 8.5 **Health Care – Clinical Quality Council**  
– next meeting scheduled for 23 May 2012

The Board noted that the next meeting of the Health Care – Clinical Quality Council is scheduled for 23 May 2012.

- 8.6 **Health Care – Clinical Council**  
– 18 April 2012 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the Health Care – Clinical Council held on 18 April 2012.

- 8.7 **Medical Staff Council Executive Meeting**  
– next meeting scheduled for 1 June 2012

The Board noted that the next meeting of the Medical Staff Council Executive is scheduled for 1 June 2012.

## **9. Other Committee reports / minutes**

- 9.1 **SLHD Medical and Dental Appointments Advisory Committee**  
– 11 April 2012 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the Medical and Dental Appointments Advisory Committee held on 11 April 2012.

- 9.2 **Activity Based Funding Executive Steering Committee**  
– 26 April 2012 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the Activity Based Funding Steering Committee held on 26 April 2012.

- 9.3 SLHD Surgical Demand Committee  
- 18 April 2012 (unconfirmed minutes)

The Board received and noted the unconfirmed minutes of the SLHD Surgical Demand Committee held on 18 April 2012.

## 10. Matters for noting

- 10.1 Appointment of Chief Executive to the Inner West Sydney Medicare Local Board

The Board noted the appointment of the Chief Executive as a member of the foundation board for the Inner West Sydney Medicare Local and agreed that the appointment is appropriate.

The Board received and noted the tabled correspondence from Leanne O'Shannessy, Director Legal and Regulatory Services, Ministry of Health dated 7 May 2012 which provided advice as to the appropriateness of a senior executive or Board Member of a Local Health District becoming a Board member of a Medicare Local.

## 11. General business

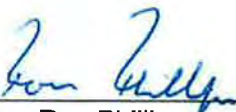
- 11.1 Palliative Care Presentation

The Board noted the presentation given by Debbie Flood on the palliative care project at Concord Hospital and indicated their support of this important development.

## 12. Next meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 18 June 2012 from 8:30am – 10:30am at KGV, RPAH.

The meeting closed at 10:50am.



The Hon. Ron Phillips  
Chair

18-06-2012

Date