

Sydney Local Health District

Fourteenth Meeting of the Board

Date: Monday 10 September 2012

Time: 8:30am – SLHD Board Meeting
8:40am – Capital Insight Presentation
9:30am – SLHD 2012/13 Budget Presentation
10:05am – NGO Program Presentation
10:25am – SLHD Board Meeting continuing

Venue: SLHD Boardroom, Level 11, KGV, Missenden Road, Camperdown

Chair: The Hon Ron Phillips

1. Present and apologies

The Hon. Ron Phillips, Chair
Dr Teresa Anderson, Chief Executive
Mr David McLean, Member
Ms Frances O'Brien, Member
Ms Victoria Weekes, Member
Dr John Daniels, Member
Dr Barry Catchlove, Member
Mr Trevor Danos, Member – Retired at 9:45am

Apologies

Prof. Paul Torzillo AM, Member
Dr Thomas Karplus, Member

In attendance

Ms Hannah Evans, Secretariat
Ms Dawn Farrell, Relieving Secretariat
Mr Steve Haldane, Capital Insight – 8:40am – 9:30am
Mr Fran Tong, Capital Insight – 8:40am – 9:30am
Mr Steven Carr, Director Finance – 8:30 – 10:05 am
Ms Lyn Bearlin, Manager NGO Program – 10:05 – 10:25am

2. Welcome and introductions

The Chair welcomed Members to the fourteenth meeting of the Sydney Local Health District (SLHD) Board.

Minutes

3. Declaration of conflicts of interest

There were no conflicts of interest declared.

4. Confirmation of previous minutes

The minutes of the Board meeting held on 13 August 2012 were moved and seconded subject to the following inclusion, on the last line of the last paragraph of item 7.2.1:

The Board noted the reduced waiting times in the Emergency Departments and congratulated the Chief Executive and staff on the reduction, ***especially in light of increased demand.***

The Chair declared and signed the minutes as a true and accurate record of the meeting.

5. Matters arising from the previous minutes

5.1 Action sheet

The Board considered the following items complete:

Agenda Item	Action	Outcome
13 August 2012		
11.1 Financial Statements	Seek feedback from the Audit Office regarding content of point 30 of 'Parent and Consolidated' report.	Audit Office to provide feedback to Chief Executive on content of report.

The Board considered the following items incomplete:

Agenda Item	Action	Outcome
18 June 2012		
6.2.1 – SLHD Reporting Pack	A proposal is to be submitted to the Ministry of Health regarding sharing costs of research to explore opportunities for analysis into why hospital activity continues to increase.	In progress.
9 July 2012		
6.1 – National Health and Hospital Reform	The current State figure is to be included in the notes section for a more useful comparison for the 'Balanced Scorecard - Patient Flow'	In progress.

6. Acronyms and Financial Classification Codes.

The Board received and noted the Acronyms and Financial Classification Codes.

7. Chief Executive's report

7.1 National Health and Hospital Reform

The Board received and noted the information on the National Health and Hospital Reform provided in the Chief Executive's report.

7.2 Finance and performance reports

7.2.1 SLHD Board reporting pack – July 2012

The Board received and noted the SLHD Board reporting pack – July 2012.

7.3 Project updates

7.3.1 North West Precinct

The Board received and noted the information on North West Precinct provided in the Chief Executive's report.

7.3.2 Lifehouse

The Board received and noted the information on Lifehouse provided in the Chief Executive's report.

7.3.3 Macquarie International Private Hospital

The Board received and noted the information on Macquarie International Private Hospital provided in the Chief Executive's report.

7.4 Capital Works Report

The Board received and noted the capital works report.

7.5 Clinical Governance Report

The Board received and noted the clinical governance report.

The Board noted the information provided on Hand Hygiene Compliance July 2011 – June 2012 and specifically noted the low rate of compliance by Concord Hospital. The Chief Executive will investigate this matter.

7.6 Facility Reports

(i) Balmain Hospital

The Board received and noted the tabled Balmain Hospital facility report.

(ii) Canterbury Hospital

The Board received and noted the tabled Canterbury Hospital facility report.

(iii) Concord Hospital

The Board received and noted the tabled Concord Hospital facility report.

(iv) Royal Prince Alfred Hospital

The Board received and noted the tabled Royal Prince Alfred Facility report.

(v) Oral Health Services and Sydney Dental Hospital

The Board received and noted the Oral Health Services and Sydney Dental Hospital facility report.

(vi) Croydon/Marrickville/Redfern Community Health Centres

The Board received and noted the Croydon/Marrickville/Redfern Community Health Centres' facility report.

(vii) Drug Health

The Board received and noted the Drug Health report.

(ix) Community Health

The Board received and noted the Community Health report.

(x) Population Health

The Board received and noted the Population Health report.

8. Matters for approval / resolution

8.1 SLHD Delegations Manual

The Board received and noted the amended SLHD Delegations Manual and ADOPTED the manual for implementation subject to the consideration of comments provided by Mr Trevor Danos to the Chief Executive and the inclusion of the following dot point on page 3 under 'The Chief Executive will submit to the Board of SLHD:

- all inter-district agreements.

9. Board Committee reports / minutes

9.1 Finance, Risk and Performance Management Committee

The Board received and noted the confirmed minutes of the Finance, Risk and Performance Management Committee held on 13 August 2012 and the unconfirmed minutes of the meeting held on 3 September 2012.

9.2 Education and Research Committee

The Board noted that a copy of the minutes of the Education and Research Committee held on 7 September 2012 will be provided to the October 2012 meeting.

9.3 Communications Committee

The Board received and noted the unconfirmed minutes of the Communications Committee held on 13 August 2012.

The Board received and noted the tabled briefing note outlining the proposed arrangements for the 2012 Annual General Meeting scheduled for 6 December 2012.

The Board discussed the public consultation for the proposed Needle Syringe Automatic Dispensing Machine at Redfern and agreed that the Board should be represented at this forum by Mr David McLean and that the Communications Committee should have some oversight of the event.

9.4 Audit and Risk Committee

The Board noted that the next meeting of the Audit and Risk Committee is to be held on 19 September 2012.

9.5 Health Care – Clinical Quality Council

The Board noted that the next meeting of the Clinical Quality Council Committee is to be held on 26 September 2012.

9.6 Health Care – Clinical Council

The Board received and noted the unconfirmed minutes of the Clinical Council held on 22 August 2012.

9.7 Medical Staff Council Executive Meeting

The Board noted that the next meeting of the Medical Staff Council Executive Committee is to be held on 5 October 2012.

10. Other Committee reports / minutes

10.1 Strategic Plan Implementation Steering Committee

The Board noted that a copy of the minutes of the inaugural meeting of the Strategic Plan Implementation Steering Committee held on 5 September 2012 will be provided to the October 2012 meeting.

10.2 PACS RIS Implementation Steering Committee

The Board received and noted the unconfirmed minutes of the PACS RIS Implementation Steering Committee held on 21 August 2012.

10.3 Sustainability Committee

The Board noted that the inaugural meeting of the Sustainability Committee is to be scheduled.

10.4 Medical and Dental Appointments Advisory Committee

The Board received and noted the unconfirmed minutes of the Medical and Dental Appointments Advisory Committee held on 8 August 2012.

10.5 Activity Based Funding Executive Steering Committee

The Board received and noted the confirmed minutes of the Activity Based Funding Steering Committee held on 2, 16 and 23 August 2012 and the unconfirmed minutes of 30 August 2012. The Board noted that the meeting scheduled on 9 August had been cancelled.

10.6 Surgical Demand Committee

The Board received and noted the unconfirmed minutes of the Surgical Demand Committee held on 15 August 2012.

11. Matters for noting

11.1 2011-2012 Corporate Governance Attestation Statement for SLHD

The Board noted that the motion to approve the 2011-2012 Corporate Governance Attestation Statement for SLHD was carried out via an email circulation.

The Board noted that the evidence folders for the 2011-2012 Corporate Governance Attestation Statement for SLHD are stored by the Chief Executive and are available for viewing by Members.

11.2 NSW Health Awards 2012 Finalist.

The Board received and noted the briefing note on the NSW Health Awards 2012 Finalist.

11.3 2013-2018 Development of Health Promotion Service Strategic Plan for SWSLHD & SLHD

The Board noted the 2013-2018 Development of Health Promotion Service Strategic Plan for SWSLHD and SLHD and specifically noted that there was no reference to "binge drinking" in the plan. The Chief Executive advised that this issue is covered in the Drug Health Strategic Plan; however, would ensure that it is cross referenced within the Health Promotion plan.

12. Other business

The Board noted that there was no other business.

13. Next meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 8 October 2012 at 8:30am at a venue TBC.

The meeting closed at 11:10am.



The Hon Ron Phillips
Chair

8/10/2012
Date