

Sydney Local Health District

Twenty Sixth Meeting of the Board

Date: Monday 21 October 2013

Time: 9.00am -12.00pm

Venue: Concord Hospital Boardroom

Chair: The Hon. Ron Phillips, Chair

1. Present and apologies

The Hon. Ron Phillips, Chair
Dr Teresa Anderson, Chief Executive
Ms Victoria Weekes, Member
Mr Trevor Danos, Member
A/Prof. Christine Giles, Member
Dr Thomas Karplus, Member
Mr Danny Lester, Member
Mr David McLean, Member
Professor Paul Torzillo AM, Member
Dr Barry Catchlove, Member (9.00am – 11.00am)
Ms Frances O'Brien, Member

Apologies

Dr John Daniels, Member

In attendance

Ms Leanne Wallace, Principal, Nous Group (9.00am - 10.07am)
Ds Ilona Cunningham, Chair, SLHD Medical Staff Executive Council (arrived 10.10am)
Mr Tim Sinclair, Acting General Manager, CRGH (10.10am -11.45am)
Dr Norman Janu, Head of Department, Division of Surgery, CRGH (10.55am - 11.45am)
Dr John Cullen, Head of Department, Aged Care, CRGH (10.55am - 11.45am)
Ms Sharne Hogan, Director of Nursing, CRGH (10.55am -11.45am)
Ms Geraldine Antonio, Operational Nurse Manager, CRGH (10.55am - 11.45am)
Ms Vivienne, Bush, Director Corporate Services, CRGH (10.55am - 11.45am)
Ms Nerida Bransby, Acting Secretariat

2. Welcome and introductions

The Chair welcomed Members to the twenty sixth meeting of the Sydney Local Health District (SLHD) Board.

The Chair welcomed Dr Ilona Cunningham, Chair, Medical Staff Executive Council to the meeting.

Presentations

1. Nour Board Evaluation Draft Report

- The Chair welcomed Ms Leanne Wallace to the Meeting. The Board discussed the draft evaluation report and identified further actions to be undertaken. Discussions occurred re holding a half day workshop with the Board and District Executive in early February 2014.

2. SLHD Asset Strategic Plan

Dr Anderson presented on the Asset Strategic Plan 2013-14.

- Objectives
- Purpose
- Framework
- Asset Portfolio Summary
- Gap Analysis
- Capital Investment Priorities
- Maintenance Priorities
- Non Capital Asset Solutions

Dr Anderson advised the Board that this document will need reviewing each year.

3. SLHD Strategic Plan Progress Report

Dr Anderson presented on the progress against the SLHD Strategic Plan and the priorities for 2013/14.

- The Clinical Cancer Services Plan will need to be revised when Lifehouse opens.
- The Committee discussed and agreed this agenda item is to be referred to the Communications Committee to review.

A copy of these presentations will be available on the website.

4. Concord repatriation General Hospital

The Chair welcomed Mr Sinclair and the CRGH Executive to the meeting.

Mr Tim Sinclair, General Manager, CRGH presented to the Board the following information pertaining to CRGH.

- Performance
- Masterplanning
- Hospital in the Home
- Neurosurgery
- Operating Theatres

The Board thanked Mr Sinclair and the CRGH Executive for the presentation and attending the meeting.

A copy of the presentations are to be forwarded to the Board Members.

3. Declaration of conflicts of interest

There were no conflicts of interests to declare at the meeting.

Confirmation of previous minutes

The minutes of the Board meeting held on 16 September 2013 were moved and seconded. The Chair declared and signed the minutes as a true and accurate record of the meeting.

5. Matters arising from the previous minutes

5.1 Action sheet

The Board received and discussed the outstanding agenda items listed on the action sheet.

The Board received and noted the correspondence concerning the Patient's Complaint Graph Treatment Line.

6. Standing Items

6.1 Acronyms List

The Board received and noted the Acronyms List.

6.2 Financial Classification Codes.

The Board received and noted the Financial Classification Codes List.

6.3 Board Calendar

The Board received and noted the Board Calendar.

7. Chief Executive's report

The Board received and noted the Chief Executive's Report.

7.1 National Health and Hospital Reform

The Board received and noted the information on the National Health and Hospital Reform provided in the Chief Executive's report.

7.2 Finance and performance reports

7.2.1 SLHD Board reporting pack – August 2013.

The Board received and noted the SLHD Board reporting pack for August 2013.

7.2.2 Selected Performance Indicators

The Board noted that this report was not available.

7.2.3 SLHD Financial and Activity

The Board received and noted the Financial and Activity report for the month ending 31 August 2013.

7.3 Project updates

7.3.1 North West Precinct

The Board received and noted the information on North West Precinct provided in the Chief Executive's report.

7.3.2 Lifehouse

The Board received and noted the information on Lifehouse provided in the Chief Executive's report. The Chief Executive advised the Committee all documents have been signed-off on the 3 October 2013. A function to thank the staff is to be held on Tuesday 22 October 2013.

7.3.3 Macquarie International Private Hospital

The Board received and noted the information on Macquarie International Private Hospital in the Chief Executive's report.

7.4 Capital Works Report

The Board received and noted the capital works report.

7.5 Clinical Governance Report

The Board received and noted the clinical governance report.

7.6 Facility Reports

(i) Balmain Hospital

The Board received and noted the Balmain Hospital facility report.

(ii) Canterbury Hospital

The Board received and noted the Canterbury Hospital facility report.

(iii) Concord Hospital

The Board received and noted the Concord Hospital facility report.

(iv) Royal Prince Alfred Hospital

The Board received and noted the Royal Prince Alfred facility report.

(v) Oral Health Services and Sydney Dental Hospital

The Board received and noted the Oral Health Services and Sydney Dental Hospital facility report.

(vi) Croydon/Marrickville/Redfern Community Health Centres

The Board received and noted the Croydon/Marrickville/Redfern Community Health Centres' facility report.

(vii) Drug Health

The Board received and noted the Drug Health report.

(viii) Community Health

The Board received and noted the Community Health report.

(ix) Population Health

The Board received and noted the Population Health report.

(x) Mental Health

The Board received and noted the Mental Health Services report.

8. Matters for approval / resolution

8.1 Amendment to the Delegations Manual.

The Board did not approve the amendments to page 8 in the Delegations Manual as recommended in the brief.

9. Board Committee reports / minutes

9.1 Finance, Risk and Performance Management Committee

The Board received and noted the draft minutes of the meeting held on 14 October 2013.

9.2 Education and Research Committee

The Board noted the next meeting is to be held on Monday 21 October 2013.

9.3 Communications Committee

The Board received and noted the draft minutes of the meeting held on 16 September 2013.

9.4 Audit and Risk Committee

The Board received and noted the draft minutes of the meeting held on 26 September 2013.

9.5 Health Care – Clinical Quality Council

The Board noted the next meeting is to be held on 23 October 2013.

9.6 Health Care – Clinical Council

The Board received and noted the unconfirmed minutes of the meeting held on 28 August 2013.

9.7 Medical Staff Council Executive Meeting

The Board noted the next meeting is to be held on 1 November 2013.

10. Other Committee reports / minutes

10.1 PACS / RIS Implementation Steering Committee

The Board received and noted the confirmed minutes of the meeting held on 24 September 2013.

10.2 Sustainability Committee

No meeting held.

10.3 Medical and Dental Appointments Advisory Committee

The Board received and noted the confirmed minutes of the meeting held on 11 September 2013.

10.4 Funding Reform and Performance Committee

The Board received and noted the minutes of the meeting held on 5 September 2013.

10.5 Surgical Demand Committee

The Board received and noted the unconfirmed minutes of the meeting held on 18 September 2013

10.6 Revenue Enhancement Development Committee

The Board received and noted the minutes of the meeting held on 25 September 2013.

10.7 NSW Health / SLHD Performance Review Meeting

The Board received and noted the draft minutes of the meeting held on 4 September 2013.

10.8 SLHD Innovations Group

The Board received and noted the draft minutes of the meeting held on 6 September 2013.

10.9 Collaboration for Excellence Executive Steering Committee

The Board received and noted the draft minutes of the meeting held on 12 September 2013.

11. Matters for noting

11.1 MoH Surgical Dashboard - August 2013

The Board received and noted this report.

11.2 Audit and Risk Committee Report to the Board for the period July-September 2013

The Board received and noted this correspondence.

11.3 SLHD 2013/14 Service Agreement

The Board received and noted the signed SLHD 2013/14 Service Agreement.


12. Other Business

Nil to report

13. Next Meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 18 November 2013 at 9.00am at the Croydon Health Centre.

The meeting closed at 12.15pm.



The Hon Ron Phillips
Chair

18/11/2013

Date