
Sydney Local Health District

Thirty First Meeting of the Board

Date: Monday 28 April 2014

Time: 9.00am -11.00am

Venue: SLHD Boardroom

Chair: The Hon. Ron Phillips

1. Present and apologies

The Hon. Ron Phillips, Chair
Dr Teresa Anderson, Chief Executive
A/Prof. Christine Giles, Member
Dr John Daniels, Member
Dr Thomas Karplus, Member
Mr Danny Lester, Member
Mr David McLean, Member
Ms Frances O'Brien, Member

Apologies

Dr Barry Catchlove, Deputy Chair
Ms Victoria Weekes, Member
Mr Trevor Danos, AM, Member
Professor Paul Torzillo AM, Member

In attendance

Ms Rachael Knoblanche, Acting Director Performance Monitoring, System Improvement and Innovation (9.00am - 9.35am)
Ms Nerida Bransby, Acting Secretariat
Ms Francesca Grace, GHMT
Ms Madeleine Kitchener, GHMT

2. Welcome and introductions

The Chair welcomed Members to the thirty first meeting of the Sydney Local Health District (SLHD) Board.

Presentations / Discussions:

1. Sydney Targeted Activity and Reporting Systems (STARS)

Ms Rachael Knoblanche, Acting Director Performance Monitoring, System Improvement and Innovation presented on the Sydney Targeted Activity and Reporting Systems (STARS) Tool.

The SLHD has been using this tool for over 12 months with a variety of applications targeting acute admitted activity, clinical variation, emergency department utilisation, quality and safety indicators, NWAU analysis, workforce and a number of others. The Chair thanked Rachael for the presentation and advised the Board this Tool is now being implemented throughout the state.

2. Organ Donation

Dr Teresa Anderson presented on Organ Donation for transplantation in the SLHD and included:

- Current donor rates in Australia
- Donor rates at RPAH
- Enhancing organ donation at RPAH
- Request rates
- Consent rates
- Donation rates
- Leading practice in the organ donation for transplantation process
- Strengths
- Challenges
- Strategies
- Conclusion

3. Declaration of conflicts of interest

There were no conflicts of interests to declare at the meeting.

4. Confirmation of previous minutes

The minutes of the Board meeting held on 24 March 2014 were moved and seconded.

The Chair then declared and signed the minutes as a true and accurate record of the meeting.

5. Matters arising from the previous minutes

5.1 Action sheet

The Board received and discussed the outstanding agenda items listed on the action sheet.

6. Standing Items

6.1 Acronyms List

The Board received and noted the Acronyms List.

6.2 Financial Classification Codes.

The Board received and noted the Financial Classification Codes List.

6.3 Board Calendar

The Board received and noted the Board Calendar.

7. Chief Executive's report

The Board received and noted the Chief Executive's Report. In particular the Board noted:

- The SLHD is now -2.9% under acute admitted NWAU target for March 2014
- Private health insurance usage has increased to 18%
- The revenue tool in STARS is working well
- The YTD combined net result for the SLHD was \$2.263M unfavourable
- The target for creditors has been met
- The District remains at performance level of zero
- NEAT is improving
- The District is implementing plans to monitor sick leave. A copy of the Plan will be provided to the next FR&PM
- The MoH is holding a Funding Symposium in June 2014
- The MoH will amend the category C at 99.65% as it is incorrect for elective surgery
- The Education and Research Committee will hold a workshop today
- The SLHD response to select committee on Yaralla has been submitted.

7.1 National Health and Hospital Reform

The Board received and noted the information on the National Health and Hospital Reform provided in the Chief Executive's report.

7.2 Finance and performance reports

7.2.1 SLHD Board reporting pack – February 2014.

The Board received and noted the SLHD Board reporting pack for February 2014.

7.2.2 Selected Performance Indicators

The Board received and noted this report for February 2014. The March 2014 report was tabled.

7.2.3 SLHD Financial and Activity

The Board received and noted the Financial and Activity report for the month ending 28 February 2014.

7.2.4 March 2014 Financial Performance

The Board received the updated brief on the March 2014 financial performance. The Board noted the March 2014 combined expenditure for the general fund and SP&T improved with a \$2.252M favourability. Overall combined expenditure for the nine months 2013/2014 is \$0.536M favourable to budget.

7.3 Project updates

7.3.1 North West Precinct

The Board received and noted the information on North West Precinct provided in the Chief Executive's report. The Topping Out Ceremony was held on 17 February 2014. The façade installation is underway.

7.3.2 Lifehouse

The Board received and noted the information on Lifehouse provided in the Chief Executive's report. Meetings are occurring. A gathering in late May is to be held for the SLHD Board to meet the Lifehouse Board and a tour of the Lifehouse building.

7.3.3 Macquarie International Private Hospital

The Board received and discussed the information on Macquarie International Private Hospital in the Chief Executive's report.

7.4 Capital Works Report

The Board received and noted the capital works report.

7.5 Clinical Governance Report

The Board received and noted the clinical governance report.

7.6 Facility Reports

(i) Balmain Hospital

The Board received and noted the Balmain Hospital facility report.

(ii) Canterbury Hospital

The Board received and noted the Canterbury Hospital facility report.

(iii) Concord Hospital

The Board received and noted the Concord Hospital facility report.

(iv) Royal Prince Alfred Hospital

The Board received and noted the Royal Prince Alfred facility report.

(v) Oral Health Services and Sydney Dental Hospital

The Board received and noted the Oral Health Services and Sydney Dental Hospital facility report. The Chief Executive advised the Board the funding for the separation of services has been agreed to and finalised.

(vi) Mental Health

The Board received and noted the Mental Health Services report. The Chief Executive advised the Board the funding for the separation of services has been agreed to and finalised.

(vii) Croydon/Marrickville/Redfern Community Health Centres

The Board received and noted the Croydon/Marrickville/Redfern Community Health Centres' facility report.

(viii) Drug Health

The Board received and noted the Drug Health report.

(ix) Community Health

The Board received and noted the Community Health report.

(x) Population Health

The Board received and noted the Population Health report. The Chief Executive advised the Board the funding for the separation of services has been agreed to and finalised. The SLHD has had the first meeting of the Public Health Observatory Strategic Advisory Group.

8. Matters for approval / resolution

8.1 Organ Donation

The Board received the following documents circulated by email on Thursday 24 April 2014 for discussion.

- The Sydney Local Health District Organ Donation for Transplantation Plan 2014 - 2017
- The Process of Organ Donation at Royal Prince Alfred Hospital
- The RPA in Spain concept
- Report on the visit to Spain for the RPAH Organ Donation Steering Group

The Board endorsed the recommendations to proceed to the next steps including:

- The working party will meet with ICU and ED Clinicians to discuss the plan and their roles in the implementation of the plan
- Recruitment of a Clinical Academic Director of the new unit
- Establishment of the Organ Donation for Transplantation Steering Committee.

9. Board Committee reports / minutes

9.1 Finance, Risk and Performance Management Committee

The Board received and noted the minutes of the meeting held on 14 April 2014.

9.2 Education and Research Committee

The Board noted the next meeting will be held on 28 April 2014.

9.3 Communications Committee

The Board received and noted the minutes of the meeting held on 24 March 2014.

9.4 Audit and Risk Committee

The Board received and noted the minutes of the meeting held on 26 March 2014.

9.5 Health Care – Clinical Quality Council

The Board received and noted the minutes of the meeting held on 26 March 2014.

9.6 Health Care – Clinical Council

The Board noted the next meeting is to be held on 23 April 2014.

9.7 Medical Staff Council Executive Meeting

The Board noted the next meeting is to be held on 2 May 2014.

10. Other Committee reports / minutes

10.1 Sustainability Committee

No meeting held.

10.2 Medical and Dental Appointments Advisory Committee

The Board received and noted the minutes of the meetings held on 12 March 2014.

10.3 Funding Reform and Performance Committee

The Board received and noted the minutes of the meeting held on 27 February 2014.

10.4 Surgical Demand Committee

The Board received and noted the minutes of the meeting held on 19 March 2014.

10.5 Revenue Enhancement Development Committee

The Board received and noted the minutes of the meeting held on 26 March 2014.

10.6 NSW Health / SLHD Performance Review Meeting

The Board noted the minutes of the meeting held on 5 March 2014 were not available and the next meeting is to be held on 6 June 2014.

10.7 SLHD Innovations Group

The Board received and noted the minutes of the meeting held on 28 March 2014.

10.8 Collaboration for Excellence Executive Steering Committee

The Board noted the meeting to be held on 4 April 2014 was cancelled.

11. Matters for noting

11.1 MoH Surgical Dashboard – February 2014

The Board received and noted this report.

11.2 Newsletter – Whole of Hospital Program

The Board received and noted the Whole of Hospital newsletter.

11.3 Information Brochure – Yaralla

The Board received and noted the Yaralla information brochure

12. Other Business

12.1 LHD Board Members Expression of Interest Renewals

The Chair advised the Board that the expression of interest advertisement for board members will be published today for six weeks. Current members whose term expires on 31 December 2014 need only complete the board member nomination for reappointment form. A copy of this form to be circulated to relevant members.

12.2 Food Wastage and Recycling

An updated brief was circulated by email regarding concerns raised relating to food wastage and recycling at RPAH. A sealed envelope addressed to each Board member was distributed. The Board discussed the brief and recommended a letter be written to address these concerns. An article is to be placed in HealthMatters.

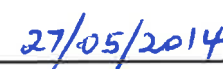
13. Next Meeting

The next meeting of the Sydney Local Health District Board will be held on Tuesday 27 May 2014 at 9.00am at Canterbury Hospital in the Boardroom.

The meeting closed at 11.05am.



The Hon Ron Phillips
Chair



Date