

Minutes

Sydney Local Health District

Thirty Second Meeting of the Board

Date: Tuesday 27 May 2014

Time: 9.00am -11.00am

Venue: SLHD Boardroom

Chair: The Hon. Ron Phillips

1. Present and apologies

The Hon. Ron Phillips, Chair
Dr Teresa Anderson, Chief Executive
Dr John Daniels, Member
Dr Thomas Karplus, Member
Ms Victoria Weekes, Member
Mr Trevor Danos, AM, Member
Professor Paul Torzillo AM, Member
Mr Danny Lester, Member
Ms Frances O'Brien, Member

Apologies

Dr Barry Catchlove, Deputy Chair
A/Prof. Christine Giles, Member
Mr David McLean, Member

In attendance

Ms Ann Kelly, General Manager, Canterbury Hospital (9.00am - 9.50am)
Ms Madeleine Kitchener, GHMT
Ms Nerida Bransby, Acting Secretariat

2. Welcome and introductions

The Chair welcomed Members to the thirty second meeting of the Sydney Local Health District (SLHD) Board.

Presentations / Discussions:

1. Canterbury Hospital

Ms Ann Kelly, General Manager, Canterbury Hospital presented on

- Canterbury Hospital Activity Summary
- Emergency Department Neat Performance and Initiatives and Whole of Hospital Program
- Emergency Medical Unit
- High Volume Short Stay Surgery
- Hospital in the Home
- Patient and Family Centred Care
- Planned Actions 2014
- Future Opportunities

The Chair thanked Ms Ann Kelly for the presentation.

2. Yaralla Estate Draft Plan of Management Document

Dr Teresa Anderson presented on the draft Plan of Management for Yaralla Estate

- Background
- Yaralla Estate Plan of Management
- Achievements since the 1997 Conservation Management Plan
- Works completed in 2013/14
- City of Canada Bay Heritage Society
- Principles Guiding the Management of the Yaralla Estate
- Community Advisory Committee
- Healthy Communities
- Principles guiding decision re use of Estate
- Evaluation criteria for public submissions
- Restrictions
- Monitoring of the Yaralla Estate Plan of Management's Work Plan
- Ongoing Maintenance Strategy
- Nine objectives to guide management and workplan
- Current status of draft plan

3. Declaration of conflicts of interest

Conflicts of Interest declared:

Mr Danny Lester, Chief Executive, Aboriginal Employment Strategy Ltd (AES) declared for the Register that the AES will be submitting a MOU for consideration to assist the SLHD to achieve its Aboriginal workforce population.

4. Confirmation of previous minutes

The minutes of the Board meeting held on 28 April 2014 were moved and seconded.

The Chair then declared and signed the minutes as a true and accurate record of the meeting.

5. Matters arising from the previous minutes

5.1 Action sheet

- The Board received and discussed the outstanding agenda items listed on the action sheet.
- The Board received the correspondence concerning the Food Wastage and Recycling at RPAH.

6. Standing Items

6.1 Acronyms List

The Board received and noted the Acronyms List.

6.2 Financial Classification Codes.

The Board received and noted the Financial Classification Codes List.

6.3 Board Calendar

The Board received and noted the Board Calendar.

7. Chief Executive's report

The Board received and noted the Chief Executive's Report. In particular the Board noted:

- The SLHD is now - 4% under acute admitted NWAU target.
- The need to increase the SLHD breast screening participation rates for target age women.
- The 2014 year to date general fund net cost of services was \$1.229M unfavourable to budget with expenditure \$1.91M favourable and revenue \$3.144M unfavourable.
- SP&TF result was \$0.618M unfavourable with expenses \$0.316M favourable and revenue \$0.934 unfavourable.
- The State KPIs contained in the Service Level Agreement with the MoH relates to the general fund only.
- The District achieved 98% compliance of small vendors paid which would be equal to one vendor not paid.
- The SLHD achieved 66.75% of NEAT which is 12.91% better than last year.
- The ALOS for Balmain was incorrect and should read 8.59 compared to 14.17 in 2013.
- The SLHD Innovation and research Symposium went extremely well. A survey is currently

being circulated to the 530 attendees.

- The Concord Palliative Care opening is being scheduled for late June 2014
- Research projects including, Improved Wellness for Mental Health Patients and Institute of Academic Surgery is progressing.
- A report for major repairs, maintenance and renewals (RMR) will be provided to the FR&PM committee and the Board.

The Chair advised the Board that, at the FR&PM meeting this morning, after analysis of the District's Finance and Performance, the District is progressing well.

7.1 National Health and Hospital Reform

The Board received and noted the information on the National Health and Hospital Reform provided in the Chief Executive's report.

7.2 Finance and performance reports

7.2.1 SLHD Board reporting pack – March 2014.

The Board received and noted the SLHD Board reporting pack for March 2014.

7.2.2 Selected Performance Indicators

The Board received and noted this report for March 2014.

7.2.3 SLHD Financial and Activity

The Board received and noted the Financial and Activity report for the month ending 31 March 2014.

7.3 Project updates

7.3.1 North West Precinct

The Board received and noted the information on North West Precinct provided in the Chief Executive's report. Construction is on time and on budget.

7.3.2 Lifehouse

The Board received and noted the information on Lifehouse provided in the Chief Executive's report. Meetings are occurring. Gloucester House will provide room for doctors. The tour of Lifehouse is on 30 May 2014 for the SLHD Board and the Lifehouse Board members.

7.3.3 Macquarie International Private Hospital

The Board received and discussed the information on Macquarie International Private Hospital in the Chief Executive's report.

7.4 Capital Works Report

The Board received and noted the capital works report.

7.5 Clinical Governance Report

The Board received and noted the clinical governance report.

7.6 Facility Reports

(i) Balmain Hospital

The Board received and noted the Balmain Hospital facility report.

(ii) Canterbury Hospital

The Board received and noted the Canterbury Hospital facility report.

(iii) Concord Hospital

The Board received and noted the Concord Hospital facility report.

(iv) Royal Prince Alfred Hospital

The Board received and noted the Royal Prince Alfred facility report.

(v) Oral Health Services and Sydney Dental Hospital

The Board received and noted the Oral Health Services and Sydney Dental Hospital facility report.

(vi) Mental Health

The Board received and noted the Mental Health Services report.

(vii) Croydon/Marrickville/Redfern Community Health Centres

The Board received and noted the Croydon/Marrickville/Redfern Community Health Centres' facility report.

(viii) Drug Health

The Board received and noted the Drug Health report.

(ix) Community Health

The Board received and noted the Community Health report.

(x) Population Health

The Board received and noted the Population Health report. The Chief Executive advised the Board a new General Manager for Population Health has been appointed and will commence in late June 2014. The separation of this service will commence on 1 July 2014.

8. Matters for approval / resolution

8.1 Naming of Meeting Room - Concord Centre for Palliative Care

The Board received correspondence via email on 20 May 2014 concerning the naming of the Meeting Room in the Concord Centre for Palliative Care after Dr Brian Pollard, who made an extraordinary contribution to palliative care.

The Board endorsed the recommendation to name the meeting room the "Brian Pollard Meeting Room".

9. Board Committee reports / minutes

9.1 Finance, Risk and Performance Management Committee

The Board noted the meeting was held today 27 May 2014 at 8.00am.

9.2 Education and Research Committee

The Board received and noted the minutes of the meeting held on 28 April 2014.

9.3 Communications Committee

The Board noted the next meeting is on 27 May 2014.

9.4 Audit and Risk Committee

The Board received and noted the minutes of the meeting held on 7 May 2014.

9.5 Health Care – Clinical Quality Council

The Board noted the next meeting is to be held on 28 May 2014.

9.6 Health Care – Clinical Council

The Board received and noted the minutes of the meeting held on 23 April 2014.

9.7 Medical Staff Council Executive Meeting

The Board received and noted the minutes of the meeting held on 9 May 2014.

10. Other Committee reports / minutes

10.1 Sustainability Committee

No meeting held.

10.2 Medical and Dental Appointments Advisory Committee

The Board received and noted the minutes of the meetings held on 9 April 2014.

10.3 Funding Reform and Performance Committee

The Board received and noted the minutes of the meeting held on 27 March 2014.

10.4 Surgical Demand Committee

The Board received and noted the minutes of the meeting held on 16 April 2014.

10.5 Revenue Enhancement Development Committee

The Board received and noted the minutes of the meeting held on 23 April 2014.

10.6 NSW Health / SLHD Performance Review Meeting

The Board noted the minutes of the meeting held on 5 March 2014 were not available and the next meeting has been moved to the 16 June 2014.

10.7 SLHD Innovations Group

The Board received and noted the minutes of the meeting held on 30 May 2014.

10.8 Collaboration for Excellence Executive Steering Committee

The Board noted the meeting to be held on 6 June 2014. The Chief Executive advised the Board that the Ministry is supportive of this.

10.9 Yaralla Community advisory Committee

The Board received and noted the minutes of the meeting held on 24 March 2014.

11. Matters for noting

11.1 MoH Surgical Dashboard – March 2014

The Board noted that this report was not available.

11.2 Brief and correspondence from the MoH re Aboriginal Workforce in NSW

The Board received and noted the correspondence concerning the progress of the District meeting its Aboriginal Workforce target of 2.6% by 2015.

11.3 Brief – WestConnex Motorway

The Board received and noted the correspondence concerning the WestConnex motorway and the potential community impacts.

12. Other Business

Nil

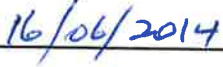
13. Next Meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 16 June 2014 in the SLHD Boardroom.

The meeting closed at 11.05am.



The Hon Ron Phillips
Chair



Date