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## Sydney Local Health District

### Thirty Third Meeting of the Board

Date: Monday 16 June 2014

Time: 9.00am -11.00am

Venue: SLHD Boardroom

Chair: The Hon. Ron Phillips

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#### 1. Present and apologies

The Hon. Ron Phillips, Chair  
Dr Teresa Anderson, Chief Executive  
Dr Thomas Karplus, Member  
Ms Victoria Weekes, Member  
Mr Trevor Danos, AM, Member  
Professor Paul Torzillo AM, Member  
Dr Barry Catchlove, Deputy Chair  
A/Prof. Christine Giles, Member  
Ms Frances O'Brien, Member

#### Apologies

Dr John Daniels, Member  
Mr Danny Lester, Member  
Mr David McLean, Member

#### In attendance

Ms Francesca Grace, GHMT  
Ms Nerida Bransby, Acting Secretariat

#### 2. Welcome and introductions

The Chair welcomed Members to the thirty third meeting of the Sydney Local Health District (SLHD) Board.

#### 3. Declaration of conflicts of interest

There were no conflicts of interest to declare.

## 4. Confirmation of previous minutes

The minutes of the Board meeting held on Tuesday 27 May 2014 were moved and seconded.

The Chair then declared and signed the minutes as a true and accurate record of the meeting.

## 5. Matters arising from the previous minutes

### 5.1 Action sheet

The Board discussed the outstanding items on the action sheet.

- ED activity report to be provided to the next Board Meeting.
- The Minutes of the Organ Donation Committee to be placed on the Board agenda and a report on numbers to be discussed at the end of the calendar year.
- A meeting to be set to discuss the review of minutes and look at reporting systems as discussed at the FR&PM meeting this morning.

## 6. Standing Items

### 6.1 Acronyms List

The Board received and noted the Acronyms List.

### 6.2 Financial Classification Codes.

The Board received and noted the Financial Classification Codes List.

### 6.3 Board Calendar

The Board received and noted the Board Calendar.

## 7. Chief Executive's report

The Board received and noted the Chief Executive's Report. In particular the Board discussed and noted:

- An improvement for April 2014, approximately 1.65% under the overall NWAU target, which incorporates the acute admitted stream (-2.3%), ED (-2.3 %), Sub-Acute (+2.7%) and Mental Health (+3.9%) streams.
- STARS Executive Steering Committee, whose members include senior executive and clinical membership, to determine what Area / Specialty / DRGs will be provided to the Clinical Quality Council and to the Board.
- All facilities are currently on track to progress the 2013/14 Cost Centre Program Review.
- Complication rate to be added to the ABM Portal.
- Private health insurance usage was 18.53%.

- Concord Cath Lab Essential Principles have been agreed to. The Business case is to be finalised.
- A copy of “The Pitch” video to be forwarded to all members.
- Redesign projects are to be included in the Facility presentations to the board.
- Combined Net Result for SLHD was \$1.228M favourable at YTD April 2014 (\$2.183M UF March 14).
- Transition from Oracle 11i to Oracle R12 financial information management system during late March and early April 2014 has reduced the reliability of SLHD’s financial results for the month of April 2014.
- In April 2014 the Net Cost of Service result was \$2.652M favourable, comprising a \$6.402M favourability in expenditure and a \$3.750M unfavourability in Revenue (including Other Revenue).
- The SP&T Result was \$0.760M favourable, with Expenses \$0.012M favourable and Revenue (including Other Revenue) \$0.784M favourable.
- The District continues to be at Performance Level 0.
- Discussions are occurring concerning the NEAT targets.
- Sick leave for the District is trending up. Results of the “People Matter” survey may assist in identifying any areas of concerns.
- The Yaralla website has been updated to include the matter of photography on the site.
- The minutes of the Organ Donation for Transplantation Committee to be submitted to the Board.

## 7.1 National Health and Hospital Reform

The Board received and noted the information on the National Health and Hospital Reform provided in the Chief Executive’s report.

## 7.2 Finance and performance reports

### 7.2.1 SLHD Board reporting pack – April 2014.

The Board received and noted the SLHD Board reporting pack for April 2014.

### 7.2.2 Selected Performance Indicators

The Board received and noted this report for April 2014.

### 7.2.3 SLHD Financial and Activity

The Board received and noted the Financial and Activity report for the month ending 31 March 2014.

## 7.3 Project updates

### 7.3.1 North West Precinct

The Board received and noted the information on North West Precinct provided in the Chief Executive’s report. University of Sydney beds are to be opened in the first quarter of the calendar year.

## 7.3.2 Lifehouse

The Board received and noted the information on Lifehouse provided in the Chief Executive's report. Meetings are occurring. A letter was received from the Lifehouse Board Chair thanking the District Board for attending the event and the gift of a painting of the Lifehouse building by Simon Fieldhouse.

## 7.3.3 Macquarie International Private Hospital

The Board received and discussed the information on Macquarie International Private Hospital in the Chief Executive's report.

## 7.4 Capital Works Report

The Board received and noted the capital works report. The official opening for the Palliative Care Unit at Concord Hospital is on 26 June 2014.

## 7.5 Clinical Governance Report

The Board received and noted the clinical governance report. The Board congratulated the District on the results of the hand hygiene audit.

## 7.6 Facility Reports

### (i) Balmain Hospital

The Board received and noted the Balmain Hospital facility report.

### (ii) Canterbury Hospital

The Board received and noted the Canterbury Hospital facility report.

### (iii) Concord Hospital

The Board received and noted the Concord Hospital facility report.

### (iv) Royal Prince Alfred Hospital

The Board received and noted the Royal Prince Alfred facility report.

### (v) Oral Health Services and Sydney Dental Hospital

The Board received and noted the Oral Health Services and Sydney Dental Hospital facility report.

### (vi) Mental Health

The Board received and noted the Mental Health Services report. The Board noted the separation of services for Mental Health will occur on 1 July 2014.

(vii) Croydon/Marrickville/Redfern Community Health Centres

The Board received and noted the Croydon/Marrickville/Redfern Community Health Centres' facility report.

(viii) Drug Health

The Board received and noted the Drug Health report.

(ix) Community Health

The Board received and noted the Community Health report.

(x) Population Health

The Board received and noted the Population Health report. The Chief Executive advised the Board that Ms Debbie Killian, the General Manager for Population Health will commence in the District today.

## 8. Matters for approval / resolution

Nil to report.

## 9. Board Committee reports / minutes

9.1 Finance, Risk and Performance Management Committee

The Board received and noted the minutes of the meeting held on 27 May 2014.

9.2 Education and Research Committee

The Board noted the meeting is to be held today 16 June 2014.

9.3 Communications Committee

The Board received and noted the minutes of the meeting held on 27 May 2014. The Board congratulated the District on the SLHD facebook page. The Board discussed and agreed to invite the Media and Communication team to do a fifteen minute talk to update the Board on relevant matters.

9.4 Audit and Risk Committee

The Board noted the next meeting is to be held on 26 June 2014.

9.5 Health Care – Clinical Quality Council

The Board received and noted the minutes of the meeting held on 28 May 2014.

9.6 Health Care – Clinical Council

The Board noted the next meeting is to be held on 25 June 2014.

9.7 Medical Staff Council Executive Meeting

The Board noted the next meeting is to be held on 1 August 2014.

## 10. Other Committee reports / minutes

10.1 Sustainability Committee

No meeting held.

10.2 Medical and Dental Appointments Advisory Committee

The Board received and noted the minutes of the meetings held on 14 May 2014.

10.3 Funding Reform and Performance Committee

The Board received and noted the minutes of the meeting held on 1 May 2014.

10.4 Surgical Demand Committee

The Board received and noted the minutes of the meeting held on 21 May 2014.

10.5 Revenue Enhancement Development Committee

The Board noted the meeting to be held on 28 May 2014 was cancelled.

10.6 NSW Health / SLHD Performance Review Meeting

The Board noted the minutes of the meeting held on 5 March 2014 were not available and the next meeting has been moved to the 16 June 2014.

10.7 SLHD Innovations Group

The Board noted the meeting to be held on 30 May 2014 was cancelled.

10.8 Collaboration for Excellence Executive Steering Committee

The Board noted the meeting was held 6 June 2014.

## 11. Matters for noting

11.1 MoH Surgical Dashboard – March and April 2014

The Board noted that these reports were not available.

## 12. Other Business

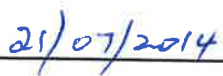
Nil to report

## 13. Next Meeting

The next meeting of the Sydney Local Health District Board will be held on Monday 21 July 2014 in the Concord Hospital Boardroom.

The meeting closed at 10.50am.

  
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The Hon Ron Phillips  
Chair

  
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Date